

Monroe County Health Department

Social Counselor 2

Minimum Salary Range \$3595.00 Max \$5380.00

Summary: Under general supervision, is responsible for professional social counseling work and/or service coordination of average difficulty; and performs related work as required by department.

Distinguishing Features: This is the working class in the professional Social Counselor sub series. An employee in this class interviews and provides social counseling for clients in programs such as adult protective services and maternal and child health counseling, as well as individuals with disabilities in an educational, social service, or medical setting. This class is flexibly staffed with and differs from that of the Social Counselor 1 in that an incumbent of the latter learns the proper principles, practices, and procedures for social counseling work in various programs. This class differs from higher level social counseling classes in that incumbents of the latter are responsible for supervisory social counseling work.

1. Investigates and/or reports abuse, neglect, or exploitation of adults and/or children who are mentally or physically impaired, or incapable of self-care due to disability or age to determine if there is a need for protective services.
2. Conducts pre-assessment/developmental screening to determine needs, strengths, and/or level of risk for client.
3. Asks client, family members, neighbors, alleged perpetrators, or other involved parties questions that relate to the allegations in order to gather case information and determine causes of current situation as appropriate for specific agency functions.
4. Asks clients/caregivers open-ended questions about client's health, living arrangements, financial stability, family involvement, needs, strengths and other risk factors.
5. Interviews individual making initial referral and/or interviewing family with concerns regarding their child.
6. Requests relevant documentation such as educational, medical, psychiatric, criminal, and financial records, as needed, to assess needs and risks of clients.